

**Mr. Emad .A. Al Wreikat**

**Email: emadwrikat@yahoo.com**

**Cell: +00962778151417 (JORDAN)**

Dear Sir / Ma'm,

It is my pleasure to take the chance at this bright moment and inform you that, I Emad. A. Al Wreikat, Jordanian nationality holding a Master degree in Linguistics from University Sains Malaysia / Malaysia.

I am a skilled instructor in English Language teaching as a foreign or second language, professional in applying the accessible teaching aids and latest teaching models, where different activities involved and multi-tasking is required to meet deadlines, with a proven capability to conduct independent linguistic solutions and forecast plans used for analysis and teaching strategies in English language training for non-native speakers. In addition to my strong ethic, my extensive education and linguistic perspectives that contribute to a personal dedication to achieving assigned goals, thriving with ambitions and flexibility.

I have eleven years teaching experience in countries like Jordan. I am experienced in teaching English Language as EFL and ESL

Also I have Ten years' experience in teaching on the university level in materials like linguistics, phonetics, literature, communication skills, teaching evaluation, reading skills, ESP, and general English (99, 101, and 102) in Both Jordan and Saudi Arabia.

I am looking forward to have an employment opportunity at your reputed institution for the year 2019/2020. Thank you for your consideration of my application.

Looking forward to hearing from you soon. You may reach me at the above mentioned email or cell-phone. Thank you again

Sincerely  
Mr. Emad .A. Al Wreikat

# EMAD .A.AL WREIKAT

Cell : +00962778151417 (JORDAN)  
Email: [emadwrikat@yahoo.com](mailto:emadwrikat@yahoo.com)

<b>Personal Information</b>	Place and Date of Birth : Jordan – 12/12/1975 Nationality : Jordanian. Address : Jordan Marital Status : Married
<b>Focus</b>	Fulfilling my ambitions in a challenging and dynamic position, that allows me to utilize my academic and professional background. Where my English Language, Linguistic & Training skills can be utilized to enhance operations and contribute to the Firm's success and growth.
<b>Capabilities</b>	<ul style="list-style-type: none"> <li>▪ Contributing ideas for English Language teaching progress and improvement.</li> <li>▪ English Language teaching professionalism.</li> </ul>
<b>Related Work Experience</b>	<p><b>1. Ministry of Education / Jordan</b></p> <p><b>Job Title:</b> English as a Foreign Language /Second Language Instructor</p> <p>Abo Ayoob Al Ansari Secondary School –Aqaba Province – <b>1999 /2005</b>  Alrumman Secondary School - Ain Albash Province – <b>2005/2006</b></p> <p><b>2. Al-Balqa Applied Univ / Princess Alia Univ. college / Jordan</b></p> <p><b>Job Title:</b> English as a Foreign Language /Second Language Instructor (part time)</p> <p>Princess Alia Univ. college - Amman - <b>2008/2009 – second semester</b></p> <p><b>3. Alqadesiah college / Jordan</b></p> <p><b>Job Title:</b> English as a Foreign Language /Second Language Instructor</p> <p>Alqadesiah college - Amman - <b>2009/2010 – first semester</b></p> <p><b>4. AlGhad International Colleges For Medical Sciences / Saudi Arabia</b></p> <p><b>Job Title:</b> ESP lecturer</p> <p>AlGhad colleges - AlRiyadh - <b>2010 –2013</b></p> <p><b>5. Technical and Vocational Training Corporation / Saudi Arabia</b></p> <p><b>Job title:</b> ESP lecturer - Skaka - <b>2014 – 2019</b></p>

<b>Training &amp; Courses</b>	<ul style="list-style-type: none"> <li>Delivered English Language courses for Beginners (intermediate level).</li> <li>Helped students learn English language through the Pictorial system of learning languages.</li> <li>Coordinated with the training Department the needs of the students on the bases of classes schedules and satisfaction.</li> <li>Supervised and Managed the issuing of the training and teaching reports such as :               <ol style="list-style-type: none"> <li>Trainers Utilization reports.</li> <li>Course materials delivery and status reports.</li> <li>Issued students certificates.</li> </ol> </li> <li>Arranged the students' progression reports through coordination with the trainers or instructors.</li> <li>Handled training and workshop sessions for the training team.</li> <li>Curriculum Development and New Teachers Training Course - <b>1999</b></li> <li>ICDL ( International Computer Driving License-(UNESCO) <b>2000</b></li> <li>INTEL ( <b>Teach to the Future</b>) - <b>2002</b></li> <li>Teaching and Learning Strategies (<b>British Council</b>) <b>2010</b></li> <li>Teaching Methodology / Class room Management <b>2011</b></li> <li>Basics in health teaching <b>2012</b></li> <li>Teaching through Black Board <b>2015</b></li> <li>Using Smart board in teaching <b>2016</b></li> <li>Writing reports <b>2017</b></li> </ul>
<b>Education</b>	1. <b>B.A</b> in English                      Language Literature <b>1993/1998</b> 2. <b>M.A</b> in Linguistics - University Sains Malaysia (USM) / Malaysia <b>2007 / 2008</b>
<b>Languages</b>	<ul style="list-style-type: none"> <li>Arabic</li> <li>English</li> </ul>
<b>Particular Skills</b>	<ul style="list-style-type: none"> <li>Experience working with diverse group of people in a multicultural setting.</li> <li>Excellent organizational, interpersonal and communication skills.</li> <li>Demonstrated ability to meet deadlines and work under pressure.</li> <li>Strong attention to details.</li> <li>Excellent command of writing, reading and understanding English.</li> </ul>
<b>References</b>	<p>             Name : Dr. Naji Alqubailat              Job Title : Lecturer /Department of English and Linguistics –Al-Balqa Applied Univ / Jordan              Mobile No. : +962777401671              E-Mail : <a href="mailto:najimq1@yahoo.com">najimq1@yahoo.com</a> </p> <p>             Name : Assoc.Prof. Dr. Shakila. Manan              Job Title : Head of the Department of English Language Studies- USM / Malaysia              Mobile No : +60123730491              E-Mail : <a href="mailto:shakimanan@gmail.com">shakimanan@gmail.com</a> </p> <p>             Name : Dr. Eissa AlKhotaba              Job Title : Lecturer /Department of English and Linguistics –Mu'tah Univ / Jordan              Mobile No. : +962795822980              E-Mail : <a href="mailto:Eissaalkhotaba@yahoo.com">Eissaalkhotaba@yahoo.com</a> </p>